Custom cake order form

Order number: _____ **Order date:** _____ **Taken by:** _____

Customer and hand-over

Name: _____ **Phone:** _____

Email: _____ **Occasion:** _____

Hand-over: ☐ Pick-up ☐ Delivery

Date: _____ **Time:** _____ **Delivery fee:** _____

Delivery address: _____

Cake

Servings: _____ **Size (cm):** _____ **Tiers:** _____

Shape: ☐ Round ☐ Square ☐ Rectangle ☐ Heart ☐ Number or letter ☐ Other (see decoration)

Sponge flavour: _____ **Filling:** _____

Frosting or covering: _____ **Colours:** _____

Decoration (figures, flowers, photo print, sketch):

_____

_____

_____

_____

Inscription (exact text): _____

Allergies and dietary needs (as the customer told you):

_____

_____

Price

Price: _____ **Deposit paid:** _____

Deposit paid on (date): _____ **Balance due:** _____

Check at hand-over

☐ Size and servings ☐ Decoration and colours ☐ Allergies

☐ Flavour and filling ☐ Inscription ☐ Balance paid

_____ Customer (signature)

_____ Order taken by (name, signature)

_____ Date